APPLICATION FOR HOUSING AND MEMBERSHIP BELMONT CHAMBERS COOPERATIVE, INC. 43 SYMPHONY ROAD, BOSTON, MA 02115

Please review website and application instructions carefully before submitting application.

Incomplete applications and/or ineligible applicants cannot be considered.

The information you provide in this application below, along with your credit history, CORI Report, deposit, employment verifications, and IRS Return Transcripts are considered confidential and steps are taken to protect your privacy. However, since public funds were/are used for financing, government officials and managers responsible for these funds may review this information to ensure proper disbursement. Cooperative members have a right to review all cooperative documents, including applications. However, in general, the application details are reviewed by the Membership Committee only, consisting of 4 cooperative members. They will make recommendations and/or review issues with the Board so final decisions can be made. The Board consists of 5 cooperative members. However, less than 9 people will likely see the information since Membership Committee and Board Members may overlap and a Board Member will only see an application by request.

In addition to the information below, to continue processing your application we will need to review your credit history and CORI Report. After we have reviewed your application, we may ask our Management Company to contact you. We will tell you when to expect a communication from The Mackin Group, 7 Harvard Street, Brookline, (617) 277-1166, fax: (617) 734-9303. They will ask for additional confidential information that will likely include your social security number and date of birth. This information and your credit and CORI report will remain in their office for a limited amount of time. No more than 2 members of the Membership Committee will visit their office to view the reports.

All communication about your application will be in writing, usually email. You are encouraged to mail any confidential information to the Committee via USPS.

Mail application to: Joe Precopio Co-Chair, Membership Committee Belmont Chambers Cooperative 43 Symphony Rd., #3A Boston, MA 02115

Only applicants invited to an interview will be asked to provide IRS tax returns (transcript) filed with the IRS to confirm income stated in this application and submit them before an interview can be scheduled. To speed up the process, we advise you to request a copy of your IRS transcript with the IRS when you mail in this application to us. For instructions on how to request a copy of your IRS transcript from the IRS at no charge: https://www.irs.gov/individuals/get-transcript.

Request your most recent "Tax Return Transcript" by mail (only) which should arrive at your address on file in 5-10 calendar days. Please do not open the envelope or submit it to the Committee. If we contact you for an interview, we will arrange to get the unopened envelope from you. Your tax return transcript will be reviewed by the minimum number people needed to confirm the transcript is consistent with the application (usually one person). Your social security number and date of birth do not appear on the transcript. We only accept the most recent IRS, sealed, mailed transcript.

Home phone #:	Call phone #:		
Applicant Name:			
Size of unit requested (list order of preference):	Studio	1BD	2BD
Please attach additional sheet(s), if needed.			
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number and date of birth do not appear on the transcript. W	e only accept the mos	t recent iks, sealed	, maneu transcript.

Other household app	licants/members Includi	ng children:	
Name(s)		Relationship (age, if children)	Current Job/School
•			BBD Other (please explain)
			Do you have a lease?
How many people are	e listed on your lease?	Is your move in date flexi	ble?
Why do you want to	move/own a home?		
Do you need to move	e? Please explain		
Do you own any pets	? Please describe		
Please provide your o	current address and the a	addresses you have lived at for t	the past 5 years.
Dates	Address (include zip o	ode)	Landlord (name/telephone/email)
Current			
1			
3			
, ,	why you moved from ea	•	
3			
Are you currently bei	ng or have you ever beer	n displaced? Please explain:	
What are your currer	nt housing conditions?		
List any community, r involvement in group		or other activities, which demo	onstrate your household's

Name 1	Phone	Email		Relationship
2.				
3.				
Five-year employment h	istory or equivalent of app	olicant:		
Employer	Dates Worked	Position	Phone and Email	Salary (current only)
Current				
2				
3				
4				
5				
Five-year employment h	istory or equivalent of sec	ond household	member (if applicable):	
Employer	Dates Worked	Position	Phone and Email	Salary (current only)
Current				
2				
3				
4				
5				
accounts, savings, etc. T	his information needs to I	oe consistent w	t on CDs, stocks, bonds, mo th most recent IRS returns:	
1				
3				
Λ				
When should we expect	the Employment Verificat	ion Form from	our employer/s?	
When should we expect	the Deposit Verification fi	om your financ	ial institution/s?	
How do you plan to pay approval. (Check all that	·	se of the Unit. F	ayment is usually due withi	n 30 days of applicant's
All or part in cash				
All or part as a pers	onal loan from a financial	institution		
Other - Please expla	ain:			

Provide at least three personal references (not employers or family):

How did you hear about Belmont Chambers?			
Please indicate who or what organization referred you to this housing opportunity?			
Please attach a separate sheet to answer each of the questions below	v. Use as much space as you like		
Do you know how cooperatives differ from other types of home ownership? What attracts you to limited-quity cooperatives? What are your reasons for applying to the Belmont Chambers Cooperative and what syour understanding of home ownership?			
2. The Coop's success depends on a variety of skills provided by all its members. What skills can your household offer? Do you consider yourself a leader or a follower? How much time per month do you anticipate your household can contribute to the Cooperative? Examples would be helpful.			
3. Coop members frequently work together to manage the building w management company. Please provide examples of your experience v social, professional, religious, community, etc.	· · · · · ·		
4. Please summarize your experience searching for affordable housin	ng.		
5. Please include any other information you believe will be helpful for evaluating your candidacy.			
I CERTIFY ALL THE INFORMATION I HAVE PROVIDED ON THIS APPLICATION I HAVE PROVIDED ON THIS APPLICATION UNDERSTAND THAT FAILURE TO REPORT COMPLETE AND ACCURATE IN MY APPLICATION AND MEMBERSHIP. I GIVE BELMONT CHAMBERS. IN CORI REPORT, AND TO VERIFY ALL INFORMATION INCLUDING BANK, LERFERENCES, DIRECTLY AND INDIRECLY MADE AS PART OF THIS APPLICATION.	INFORMATION CAN RESULT IN TERMINATION OF NC. PERMISSION TO REQUEST A CREDIT CHECK, LANDLORD, EMPLOYMENT, AND PERSONAL		
SIGNATURE:	DATE:		
SIGNATURE:	DATE:		